



## **Programmer's Agreement**

This is an agreement to review the basic responsibilities which each programmer must fulfill in order for the station to operate smoothly for all volunteers and listeners. Programmers who are unable or unwilling to adhere to these requirements will be required to meet with the Board of Directors and may have their program or membership suspended.

### **In the area of Programming you agree to:**

- Ensure all programming requirements are met to meet our promise of performance to the CRTC.
- Ensure all sponsorship logs (if required) are read for every show.
- Ensure Playlists are completed in full for every show within 24 hours after your show.
- Treat the equipment with respect, keep the studio clean, have no food/drink at the console.
- Review and Adhere to all policies and procedures as found in the Programmers Manual.

### **In the area of Station Development you agree to:**

- Attend occasional meetings or supplementary training sessions if requested.
- Participate in membership drives or fundraisers for the station if possible.
- Put in occasional volunteer time or take on a volunteer role to assist in the operation and development of the station.
- Treat other CICK volunteers with respect and be as cooperative and flexible as possible.

### **In the area of Building Security you agree to:**

- Supervise any guests you invite and ensure they adhere to all rules and policies.
- Report any problems, strange occurrences, emergencies or concerns to a Board Member.
- Ensure you do not disrupt other groups in the building [enter/exit, volume levels]
- Keep your entrance keys secure and follow procedures for entering and exiting the building
- Remove outdoor footwear to reduce cleaning costs
- The understanding that any incidents that endanger the society's arrangement with Onesky, or damage or misuse of Onesky property, may result in revocation of your membership, and broadcasting privileges

I, \_\_\_\_\_ have reviewed the Programmers Agreement and agree to its content.

Signature \_\_\_\_\_

Date \_\_\_\_\_